

ANGLICAN SCHOOL OF MINISTRY

# Certificate in Anglican Studies (CAS)

2008-2011

8300 KANIS RD, LITTLE ROCK, AR 72204



## ***CERTIFICATE IN ANGLICAN STUDIES (CAS)***

Anglican School of Ministry's (ASM) CAS program is designed to prepare non-Anglican seminary graduates or those previously ordained outside of the Anglicanism with the additional knowledge base and skill sets needed for ministry in the Anglican church. Please note that completion of this program does not guarantee ordination.

### **Program Structure**

#### **Transfer of Courses**

Students who have completed training equivalent to the school's courses may receive advanced standing at ASM at the discretion of the Dean. An end of course exam may be required to assess equivalency.

#### **Mentoring**

Each student must acquire the services of a program mentor. The mentor's role is absolutely critical to the successful outcome of ASM's programs. While normally the mentor should be the student's pastor, other people of suitable education and experience (such as a retired Anglican minister) may be acceptable. Mentors must be approved by the Dean. The Dean will provide training and guidance to the mentor to help him be successful in this critical role.

#### **Local Colloquia**

If there are a sufficient number of students within a given area, the Dean may approve the formation of a local colloquium under the direction of a senior mentor who will coordinate the activities of the area mentors and arrange for lectures and discussion sessions. While not replacing the regular mentoring sessions, these colloquia can provide an important adjunct service in the learning process.

If there is a suitably qualified instructor, the Dean may approve the local colloquia to be a separate course section.

#### **Course Communication**

One or more of the following means of communication will be used in distance learning courses—email, teleconferencing, and posting lectures notes on the internet. The course instructor will provide the appropriate access information.

#### **Faculty**

The faculty serves a critical role in the distance courses offered by ASM. Faculty members design each course, grade all assessments, and provide the students with guidance concerning course content. All faculty members have at least a Master of Theology (or its equivalent), from an

accredited school, with substantial course work in the subject area.

**Course Credit**

The courses are taught at a graduate level at what are commonly referred to as 500 and 600 level courses. Semester hours are given for each course as an indicator of the amount of work required. Biblical, Theological, and Ministry Studies courses are three semester hours each. The Internship is six semester hours and the seminar is two semester hours.

**Distance Learning**

Courses in Biblical Studies, Theological Studies, and Ministry Studies are conducted at a distance. The course work consists of readings from a book list of three to five works and journaled regular discussions with the mentor. The courses are to be completed over a three-month term. A student may apply for a one-month extension. Assessments of these courses will be by means of:

- Short book outlines of two to three pages (for reading accountability). A minimum of one review is to be submitted each month
- Copies of the journal entries submitted at the end of each month
- A short term paper of six to eight pages (for 500-level courses) or eight to ten pages (for 600-level courses), to demonstrate critical thinking
- A final exam to demonstrate mastery of the course materials

All assignments, except for the journal copies, should be emailed to the instructor. Journals should be emailed to the mentoring coordinator. Contact information will be provided by the instructor.

**Seminars**

Seminars are short-residency course which are assessed by a five-page seminar summary paper and either attendance at workshops or hands-on evaluations.

**Course Requirements**

16 semester hours distributed as follows.

- THE 501 Introduction to Anglican Theology ‡
- THE 502 Anglican Polity
- MIN 501 Ministry of the Deacon
- MIN 601 Worship in the 1662 BCP Tradition
- SEM 501 AMiA Mission\*
- SEM 602 Liturgics

\*AMiA students only; non-AMiA students should attend an equivalent seminar in their jurisdiction.

	<p>‡Students whose seminary education was from a non-sacramental background may be required by the Dean to take THE 602 Systematic Theology 2</p>
<b>Program Completion Time</b>	<p>While the CAS is designed to be accomplished within one year, students have up to three years to complete the program. Students are ordinarily expected to be enrolled in at least three courses per school year. Students who have not completed a course in one school year may, at the discretion of the Dean, be dropped from their program.</p>

## Admission Requirements

<b>Age</b>	<p>At least 21 years of age and either possess a graduate degree in theology or a related field or be currently enrolled in such a program.</p>
<b>Application</b>	<p>The following must be sent to the Admission Office:</p> <ul style="list-style-type: none"> <li>• A completed application with the application fee</li> <li>• Official transcripts for all previously attended schools</li> <li>• A letter of recommendation of the applicant's pastor/rector—this letter must include an explanation as to why this program is appropriate for the applicant.</li> <li>• To enroll in one or more courses, submit a course enrollment form with the tuition for each course</li> </ul>

## Financial Information

<b>Tuition and Fees</b>	<p>For tuition and fees, see the current financial information page on the school's website</p>
<b>Reimbursements</b>	<p>Students who withdraw within 7 days of the submitting their enrollment form will receive a complete reimbursement of all of their tuition payment. Students who withdraw between 8 and 14 days of submitting their enrollment form will receive a 50% reimbursement. Students withdrawing after 14 days will receive no reimbursement.</p>
<b>Other Financial Policies</b>	<ul style="list-style-type: none"> <li>• All payments should be made by check or money order made payable to the Anglican School of Ministry-Little Rock</li> </ul>

- Students are responsible for room and board expenses at all residency courses
- Students must obtain their own textbooks

## School Calendar

<b>Fall Term</b>	1-November 30, all work to be submitted by December 30
<b>Spring Term</b>	January 15-April 15, all work to be submitted by May 15
<b>Summer Term</b>	May 15-August 15, all work to be submitted by September 15

## Contact Information

### Registrar & Admissions

Anglican School of Ministry  
Office of Registrar & Admissions  
Attn: Carla Thomasson  
8300 Kanis Road  
Little Rock, AR 72204  
(501) 801-3410  
admin.asmlr@gmail.com

### Mentoring Coordinator

Anglican School of Ministry  
Office of Mentoring Coordination  
Attn: Fr. Mark R. Turner  
2435 Drusilla Lane  
Baton Rouge, LA 70809  
(225) 923-3126  
frmark.turner@gmail.com

### Dean

Anglican School of Ministry  
Office of the Dean  
Attn: Dr. Mark A. Quay  
8300 Kanis Road  
Little Rock, AR 72204  
(501) 801-3410  
maquay@comcast.net

This information sheet is an official supplement to the 2008-2009 and 2009-2011 ASM catalogs (dated May 2008 and March 2009)

